

PROCEEDINGS AUTHORS GUIDE

The Proceedings are not typeset: papers will be published as they are received, check text carefully before sending it. In order to standardize manuscripts presentation, authors are asked to follow the instructions carefully.

The entire manuscript should not exceed **6 pages**, including figures and references, and must be written in English.

Submit your article through our website <http://www.monduzzieditore.it/proceeding-web-transmission/>; write the **Congress code** in all communications and upload:

- **the text (word file and pdf, to read every symbol) and all figures as separate files.**

PAGE LAYOUT

Save file in Microsoft Word format (.doc) and name it with **Congress code** (found in our communication).

The text area should be roughly in the center of the page. Adjust your margins accordingly. For your convenience, we have placed a sample paper on the web site (<http://www.monduzzieditore.it/authors-instructions/>) that you can use as a template.

PAPER STRUCTURE

Manuscripts should be divided in the following sections: Title, Authors, Summary, Keywords, Introduction, Material and Methods, Results, Conclusions, Acknowledgments, References, Tables headings and Figure legends. This order should be followed in the manuscript.

TITLE

Titles are printed in boldface type. Capitalize each word of the title except for articles (“a” and “the”), prepositions (“of,” “in,” “on,” “during,” “between”), and conjunctions (“and” and “but”), except when they are the first word of the title. Keep titles as concise as possible.

AUTHORS AND AFFILIATION

Authors' names are printed in Cap/lower case. Superscript numbers to indicate affiliation and address. Example:

J.E. Pryce¹, J.H.J. van der Werf², M. Haile-Mariam¹, B. Malcolm³, M.E. Goddard^{1,3}

Authors' affiliations and addresses in lower case, with ^{1,2,3} superscript notation for authors at different locations. Example:

¹ Department of Epidemiology and Biostatistics, Case Western Reserve University, Cleveland, OH, USA

The address of the author may be in the language of the country, but spell out the country name in English. The address should include in the following order: Department, Institution or Center, City, Country (use commas to separate each). **Do not include the postal address, only the academic.** Institution should be written out in full, acronym should be included between brackets.

Corresponding author should be indicated by a superscript asterisk, and may be the presenting author, Email should be included only for this author.

SUMMARY

This heading is printed in boldface font, left justified. The summary should contain a concise but comprehensive statement of the problem and results, limited to 250 words in a single paragraph. Indent the first line, the entire summary should be in boldface font.

KEYWORDS

This section is separated from the Abstract by a blank line. This heading is followed by colon (Keywords: apple, pear), printed in boldface font. List five to seven keywords not used in the title. Remember that electronic search engines focus on Title and Keywords.

HEADINGS

FIRST-LEVEL HEADING

Use bold, all caps, flush left.

Second-Level Heading

Use bold, Cap/lower case, flush left.

Only two values of internal subheadings should be used.

TEXT

Fonts: Times Roman throughout, for the body of the paper.

Justification: Type should be fully justified.

Acronyms: Please be sure to spell out acronyms the first time used in your abstract and manuscript.

FIGURES

Maximum 5 figures per article (TABLES, GRAPHS, PHOTOS). Images should be supplied with a resolution of at least 300 dpi (dots per inch). **Figure number must be referred to in the text: do not leave space for figures on the page, write captions at the end of the references, indicating the figure number.**

Save each figure in separate file in *.jpg, *.psd, *.ai, *.eps, *.tif, *.bmp format.

- **Tables:** number tables in the text with Arabic numerals. Give each table a concise title and define any abbreviations in footnotes to the table.

Table number and caption are left-aligned **above** the table. Type the word “**TABLE 1.**” In bold caps followed by a period. The table caption is normal font, caps and lower case.

- **Graphs, Photos:** Cite all figures in the text with Arabic numerals by saying “Fig. 1”. If the word occurs at the first of a sentence, it is to be spelled out as Figure 1. Type the word “**FIGURE 1.**” in bold caps followed by a period. Each figure must include a caption which clearly and succinctly explains its content.

IMPORTANT NOTE TO AUTHORS: The use of color in figures is discouraged as the proceedings are printed in black and white. Authors should be careful in submitting color figures as some may not reproduce well in black and white.

ACKNOWLEDGMENTS

Acknowledgments should be positioned at the end of the paper, before the reference section. This section is reserved for institutional journal paper number (if required by the author’s institution) and funding sources.

REFERENCES

Number all cited literature sequentially. When citing references in the text, use square brackets [] to enclose reference numbers.

- For a reference to a book:

Last name(s) and initial(s) of authors, *book title* (in italics), publisher, place of publication, year, chapter or inclusive page numbers.

1. K. Austin and M.P. Brown, *The New Physique*, publisher, London, 2004, pp. 25-30.

2. R.T. Wang, "Title of the Paper," in *Classic Physiques*, edited by R.B. Hamil, publisher, New York, 2004, pp. 212-213.

- For a reference to a journal:

Last name(s) and initial(s) of authors, *name of journal* (in italics), **vol. number** (bold), inclusive page numbers, year in parentheses.

3. M.P. Brown and K. Austin, *Appl. Phys. Letters*, **80**, 2503-2504, (2002).

- For a paper presented at a conference and published in proceedings:

Last name(s) and initial(s) of authors, "Title of Paper," in *Title of Proceedings* (in italics), edited by editor name, publisher and series number, place of publication, year, inclusive page numbers.

4. R.B. Thompson, "An Ultrasonic Benchmark Problem: Overview and Discussion of Results," in *Review of Progress in Quantitative Nondestructive Evaluation 21B*, edited by D.O. Thompson and D.E. Chimenti, AIP Conference Proceedings vol. 615, American Institute of Physics, Melville, NY, 2002, pp. 1917-1924.

- For a reference to a Website:

Food and Agricultural Organization. 2002. www.fao.org